



ADMISSION PROCESS

01 VISIT

Please make an appointment for school tour. We do not accept walk-in visitors.

CHATEAU SCHOOL

School Tour: 10 am – 11 am on weekdays
Location: 3-17-3 Nishiazabu Minatoku Tokyo
Tel: 03-6434-9689 (From Overseas: +81-3-6434-9689)
E-Mail: office@chateau-school.com

02 INTERVIEW

If you wish to enroll your child, please request for an interview appointment. We require recommendation from our school parents. The recommendation can be waived if our Head of School approves. The acceptance decision is made on the same day based on the interview result, recommendation and the availability of spots. The acceptance is valid for 2 weeks only.

03 APPLY

If a child is accepted and you would like to enroll, please submit below:

- APPLICATION FORM (CONTRACT)
- CHILD'S HEALTH REPORT (within last 3 months)

04 PAY

A digital invoice and CHATEAU RULES (PARENT-SCHOOL AGREEMENT) will be sent by e-mail after receiving the APPLICATION FORM (CONTRACT) and your child's health report. On receipt of full payment and a signed CHATEAU RULES, the child's spot is secured as enrollment day. The spot will be cancelled if the payment and signed CHATEAU RULES wasn't received by due date.

05 ORIENTATION

We will invite your child & family for 30 minutes orientation before the first day.

06 FIRST DAY

Your child's first day can be organized by door-to-door school bus or drop off by parents.